

Bill of Quantities Rubric for Assessment

Category	Total marks	Mark range	Description	Self-assessment	Peer assessment	Lecturer assessment
Continuous assessment	10	0 – 4	<i>Student did not submit work for preliminary deadlines required for feedback.</i>			
		5 – 7	<i>Student submitted work for some preliminary deadlines required for feedback.</i>			
		8 - 10	<i>Student submitted work for all preliminary deadlines required for feedback.</i>			
Presentation	10	0 – 4	<i>The BOQ is missing quite a lot of information in terms of set-up.</i>			
		5 – 7	<i>The BOQ is mostly set up correctly with one or two items missing and / or some shrubs may be listed under the "Trees heading".</i>			
		8 - 10	<i>The BOQ is set up correctly with each item listed as a unique number and all units, sizes and quantities are filled in for each item. Items are listed under the correct heading (e.g. shrubs are not listed under the "Trees" heading). The BOQ has a heading and reference number and all items are spelled correctly.</i>			
Items listed	20	0 – 7	<i>There are a lot of items missing (see list below).</i>			
		8 - 11	<i>There are quite a few missing items (between 5 and 10).</i>			
		12 – 17	<i>Most items are listed and there are not more than 5 items missing (see list below) and / or plants are not listed alphabetically.</i>			
		16 – 20	<i>All items are listed, including and not limited to the following: P&G items; all plant species; all earthworks (berming, tree holes, site clearing); all requirements for pots are included (drainage stone, potting soil, bidum and bark chip); compost and fertilizer; grass mix; 3 types of edging listed separately; steps; irrigation and lining below gravel. Plants are listed alphabetically.</i>			
Specifications	20	0 – 7	<i>Most information is either incorrect or missing.</i>			
		8 - 11	<i>Some items have been specified but there is either missing information or it is unrealistic.</i>			
		12 – 17	<i>Most items have been specified and /or the specifications are mostly realistic and correct.</i>			
		16 – 20	<i>Items are specified meticulously: where relevant size, colour, manufacturer, material, pattern and finish are described realistically. Plant genus and species names are listed and densities specified.</i>			
Accuracy of quantities	20	0 – 7	<i>Quantities are not correctly filled in and quantities are not correct.</i>			
		8 - 11	<i>Some quantities are filled in and/or mostly not correct.</i>			
		12 – 17	<i>Most quantities are filled in and /or are correct within a 10 – 50% margin of error.</i>			
		16 – 20	<i>Quantities for all items are filled in and are correct to a 10% margin of error.</i>			
Unit and size	10	0 – 4	<i>Units are not listed correctly and / or sizes are not provided for plants and trees.</i>			
		5 – 7	<i>Some units are incorrect but most are reasonably correct.</i>			
		8 - 10	<i>There is a unit correctly listed for every item and a size listed for every plant or tree.</i>			
Total						